



Castle Hedingham Parish Council

Claire Waters, Parish Clerk

Tel: 07845 056597

email: clerk@castlehedingham-pc.gov.uk

NOTICE OF MEETING

Dear Councillor: You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 11th November 2024 at 7.45pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 4th November 2024

The public and the press are cordially invited to attend

AGENDA

1. APOLOGIES FOR ABSENCE

1.1 To note with regret the resignation of Cllr Andy Deeks due to a move away from the parish.

2. MINUTES OF THE PREVIOUS MEETING

2.1 To approve as a correct record the minutes of the Ordinary Meeting on 14th October 2024

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. COUNCILLORS, MEETINGS & PROCEDURES

4.1 To revise Councillor responsibilities and working groups for 2024-2025

4.2 To approve Calendar of Meetings for 2025, including date of Annual Parish Assembly on May 19th 2025

4.3 To approve sharing of meeting papers and other documents with Councillors via Microsoft Sharepoint

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

7.1 Public Rights of Way: Report from working group including Footpath Audit document. Decision on pursuing a Parish Paths Partnership (P3) agreement with Essex PROW to manage the footpaths in the parish.

7.2 20s Plenty: To note update from 20s Plenty for Essex group regarding possible actions to be taken.

8. REPORTS

8.1 Police/Neighbourhood Watch. <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/>.

Update from Cllr Southgate and clerk's meeting with PCSO John Thorne at the end of October

8.2 Essex CC report – Cllr Schwier's updates are at <https://castlehedingham-pc.gov.uk/category/news/>

8.3 Braintree DC reports – including any Wethersfield Airfield updates.

9. PLANNING

Applications received:

23/01388/FUL RECONSULTATION: Erection of 1 No. two storey 3 bedroom dwelling house, detached double garage and gardens

Land adjacent 13 Bayley Street

Comment due 15th November

24/02227/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Lawson Cypress (T1) fell to a stump
Hedingham House 1 King Street CO9 3ER

Comment due 14th November

24/02164/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Robinia (T1) Pollard to 1m lower than the previous cuts
Greenwich House 8 Queen Street CO9 3EX

Decision to be ratified: No objections

Applications determined

24/01333/FUL Retention of two storage containers
Land South Of Rosemary Farm Rosemary Lane

Application REFUSED

24/01708/FUL & 24/01709/LBC Conversion of No. 9 from surgery at ground floor to a village museum and meeting room and conversion of living accommodation at first floor to admin and archive storage area. Conversion of No. 10 from surgery to 1 No. dwelling. Repairs and refurbishment of outbuildings, landscaping works and associated operational development.
9 & 10 Falcon Square CO9 3BY

Application PERMITTED

10. FINANCE

- 10.1** The monthly payments to be approved for authorisation and monthly bank reconciliations checked
10.2 Pay Agreement: To note the Local Government pay agreement for Village Maintenance and Clerk roles, backdated to 1st April 2024. To note the annual increase in pay scale for the clerk to SCP 28
10.3 Budget: To review draft budget in preparation for January 2025 budget & precept meeting

11. ST NICHOLAS CHURCHYARD

Update on water leak repair at St Nicholas Churchyard, and query regarding responsibilities for water supply in the closed churchyard. This matter is still awaiting professional advice, so is for information only.

12. VILLAGE PARK AND COMMUNITY ALLOTMENT

- 12.1 Potential Open Spaces Improvements Plan:** Update on any suggestions received from residents.
12.2 Community Allotment & Orchard: To decide on any actions needed before spring 2025

13. CORRESPONDENCE TO NOTE: -

- Winter Fuel Payments.** BDC has produced a booklet to assist pensioners in navigating the recent changes. Printed copies have been requested and will be available to pick up from the Village Shop
- Castle Hedingham Living Advent Calendar** returns this year, with maps of window displays and opening days available from the Village Shop. The Village Christmas Tree at the Bell will be lit on Monday 16th December with carols from the Bell Choir.

14. AGENDA ITEMS FOR NEXT MEETING

15. NEXT MEETINGS

No meeting in December			
Monday 13 th January 2024	7.45pm	Ordinary Parish Council	Castle Hedingham Club

Councillors:	Cllr Julia Allen	Cllr Andy Deeks	Cllr Penny Doe
	Cllr Will Dover	Cllr Beverlee Foulkes	Cllr Stuart Mowle
	Cllr Andy Smith	Cllr Garry Southgate	Cllr Jessica Westrop

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor