



Castle Hedingham Parish Council

Claire Waters, Parish Clerk

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 13th January 2025 at 7.45pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 6th January 2025

The public and the press are cordially invited to attend

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

2.1 To approve as a correct record the minutes of the Ordinary Meeting on 11th November 2024

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. COUNCILLOR VACANCY – CO-OPTION

4.1 Co-option Policy: To review and agree any amendments to Co-option Policy

4.2 Councillor Co-option: To decide on co-option of one Councillor from 3 applications received.

4.3 Declaration of Acceptance of Office: To be signed by newly appointed Councillor

4.4 Councillor responsibilities and working groups To review Councillor responsibilities up to May 2025

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

7.1 Roadworks: Intended closure of Crown Street, due to commence on 20th January 2025 for 3 days

7.2 Public Rights of Way: Update on Footpath Audit document. A Parish Paths Partnership (P3) work proposal is being prepared for the 2025-2026 financial year.

7.3 Drain jetting: Update on any drain clearance carried out – this is planned for Friday 10th January

8. REPORTS

8.1 Police/Neighbourhood Watch. <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/>.

8.2 Essex CC report – Cllr Schwier's updates are at <https://castlehedingham-pc.gov.uk/category/news/>

8.3 Braintree DC reports – including any Wethersfield Airfield updates.

9. PLANNING

Applications received:

24/02612/TPOCON Notice of intent to carry out works to trees in a Conservation Area – 1no. Cypress Tree – Crown reduction by 50%)

St Nicholas Church Church Ponds CO9 3ER

Comment due by 7th January 2025

24/02637/FUL Retention of existing public house, including partial demolition and extensions to provide an enhanced kitchen, toilet, a walled storage yard, entrance lobby, function room, external patio, outdoor seating, and garden area. Construction of a detached single storey building containing 10 guest suites and associated hard and soft landscaping.

Memories Of Chinatown 1 Crouch Green CO9 3DX

Comment due by 13th January 2025

Applications received – decisions to be ratified

24/02515/LBC Drainage holes and brick repairs.

Poole Bridge Station Road

No objections

24/02496/T56 Installation of 1no. Omni at 13.45m mean mounted on proposed 12m streetworks pole, 1no. GPS antenna at 12.0m mean mounted on proposed streetworks pole and 1no. 3G Omni antenna at 4.19m mean mounted on proposed streetworks pole with equipment enclosure installed on a root foundation.

Anglian Water Services Ltd Sheepcot Road CO9 3AA

No objections

24/02530/TPOCON Notice of intent to carry out works to trees in a Conservation Area: False Acacia - Prune the overhanging branches by up to 4 m.

High House 2 St James Street CO9 3EJ

No objections

24/02477/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Whitebeam (T1)

Crown reduction of 3m in height and 1m in lateral spread. Crown clean to remove crossing/rubbing branches
37 Bayley Street CO9 3DG

No objections

24/02447/TPOCON Row of 19 Leyland cypress trees -remove the overgrown top section to a height of approx 2m. Replant a hedge as the lower portions are so sparsely foliated to 're-green' that section.

23 Bayley Street CO9 3DG

No objections

Applications determined

24/02346/FUL Continued use of land and the stationing of a static caravan for occupation by site manager.

Barrells Meadow Kirby Hall Road CO9 3EA

Application REFUSED

24/01945/LBC Removal of sand and cement render on front and side elevation and replacement with lime render, including the repair or replacement of timbers where necessary, installation of a treated and breathable membrane and lambs wool insulation.

38 St James Street CO9 3EW

Application PERMITTED

9.1 BDC Local Plan Review

Revised extent for site submission CASH2076 – Colne Valley Railway, Yeldham Road, Castle Hedingham.

Please see the BDC Local Plan pages at <https://www.braintree.gov.uk/planning-building-control/local-plan-review-2/3> Additional comments are invited by emailing Planning Policy at BDC by mid January.

10. FINANCE

10.1 The monthly payments to be approved for authorisation and monthly bank reconciliations checked

10.2 Budget: To review and decide on the budget for the financial year 2025 - 2026

10.3 Precept: To decide on the precept claim from Braintree District Council for 2025 - 2026

11. BDC POTENTIAL OPEN SPACES IMPROVEMENTS PLAN

To approve updates to the 2025 entries for the parish. This plan determines how S106 funding can be spent by the Parish Council. There is currently £2,623.21 of S106 funding held for Castle Hedingham by Braintree District Council. New S106 funding is only applicable to housing developments of 10 or more properties

12. VILLAGE PARK AND COMMUNITY ALLOTMENT

Consideration of any actions needed for spring 2025

13. CORRESPONDENCE TO NOTE: -

- **Integrated Passenger Transport Unit, Essex County Council. Launch of Love Your Bus Grant Fund** initiative - Parish and Town Councils can secure grants of up to £50,000 for projects aimed at increasing bus patronage and enhancing local services. Joint applications (e.g with Sible Hedingham) are welcome. Application deadline 14th of February 2025 at 5pm.

- **Braintree District Council Household Waste and Recycling Collection Service changes:** Public Consultation runs from Monday 6th January 2025 and will close at midnight on Sunday 2nd March 2025. Go on an on-line questionnaire which can be accessed at www.braintree.gov.uk/wasteconsultation. Anyone needing assistance is asked to make contact with the Customer Services Centre at csc@braintree.gov.uk or 01376 552525 who will help with alternative ways to provide feedback

14. AGENDA ITEMS FOR NEXT MEETING

15. NEXT MEETINGS

Monday 10th February 2025	7.45pm	Ordinary Parish Council	Castle Hedingham Club
Monday 10th March 2025	7.45pm	Ordinary Parish Council	Castle Hedingham Club

Councillors:	Cllr Julia Allen	Cllr Penny Doe	Cllr Will Dover
	Cllr Beverlee Foulkes	Cllr Stuart Mowle	Cllr Andy Smith
	Cllr Garry Southgate	Cllr Jessica Westrop	CLLR VACANCY

Copy to: **County Councillor:** Cllr Peter Schwier

District Councillors: Cllr J Beavis Cllr W Taylor