



Castle Hedingham Parish Council

Claire Waters, Parish Clerk

Tel: 07845 056597

email: clerk@castlehedingham-pc.gov.uk

NOTICE OF MEETING

Dear Councillor: You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 10th February 2025 at 7.00pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 4th February 2025

The public and the press are cordially invited to attend

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

2.1 To approve as a correct record the minutes of the Ordinary Meeting on 13th January 2025

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. COUNCILLOR VACANCY – CO-OPTION

4.1 Co-option Policy: To review and agree any amendments to Co-option Policy

4.2 Councillor Co-option: To decide on co-option of two Councillors from 3 applications received.

4.3 Declaration of Acceptance of Office: To be signed by newly appointed Councillors

4.4 Councillor responsibilities and working groups To review Councillor responsibilities up to May 2025

4.5 Meeting start time: To agree a regular start time for future Parish Council meetings.

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

6. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

7. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

7.1 Nunnery St bridge: To note multiple reports of pothole repair failure. Cllr Peter Schwier ECC has requested a better, longer lasting repair as soon as possible and will update the Parish Council

7.2 Public Rights of Way: Update on Footpath Audit document. A Parish Paths Partnership (P3) work proposal is being prepared for the 2025-2026 financial year.

7.3 A1017 Castle Hedingham 40mph sign: Lying flat on the verge –Essex Highways report 2958000

8. REPORTS

8.1 Police/Neighbourhood Watch. <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/>.

8.2 Essex CC report – Cllr Schwier's updates are at <https://castlehedingham-pc.gov.uk/category/news/>

8.3 Braintree DC reports – including any Wethersfield Airfield updates.

9. PLANNING

Applications received: including any received after publication of the agenda

None

Planning Appeal

APP/Z1510/W/25/3358832 Retention of two storage containers Planning Application Ref: 24/01333/FUL
Land South of Rosemary Lane Comments to <http://acp.planninginspectorate.gov.uk/> by 5th March

Applications determined

24/02515/LBC Drainage holes and brick repairs.
Poole Bridge Station Road Castle Hedingham

Application PERMITTED

24/02496/T56 Installation of 1no. Omni at 13.45m mean mounted on proposed 12m streetworks pole, 1no. GPS antenna at 12.0m mean mounted on proposed streetworks pole and 1no. 3G Omni antenna at 4.19m mean mounted on proposed streetworks pole with equipment enclosure installed on a root foundation.
Anglian Water Services Ltd Sheepcot Road CO9 3AA

Prior Approval Required and Given

24/01790/FUL Proposed fencing and landscaping works
De Vere Primary School Kirby Hall Road CO9 3EA

Application PERMITTED

23/01388/FUL Erection of 1 No. two storey 3 bedroom dwelling house, detached double garage and gardens.
Land Adjacent 13 Bayley Street

Application PERMITTED

9.1 BDC Local Plan Review

To consider response to the Issues and Options consultation which runs until midnight on 7 March 2025. www.braintree.gov.uk/localplanengagement .Hard copies and a paper response form are available at Causeway House in Braintree or at Sible Hedingham library and other libraries during normal opening hours

10. FINANCE

10.1 The monthly payments to be approved for authorisation and monthly bank reconciliations checked

10.2 Grant application: To decide on grant request from Hedinghams Heritage Centre

10.3 Reserves policy: To review current reserves and re-adopt the Parish Council reserves policy

11. VILLAGE PARK AND COMMUNITY ALLOTMENT

11.1 Village Park: To consider resident complaint about grounds maintenance near the park boundary

11.2 Village Park: To consider spending remaining S106 funding on “talk tubes” for younger children

11.3 Community Allotment: To plan spending of the remainder of the BDC grant funding

12. LOVE YOUR BUS GRANT

To approve a draft grant application or to delegate responsibility for final submission before 21st February

13. CORRESPONDENCE TO NOTE: -

Safety of Lithium-ion Batteries Campaign - to note this campaign which aims to save lives and cut down on fires and save damage to property. There are four issues

- That e bikes and e scooters and the Lithium-ion batteries used to propel them are subject to independent testing before being marketed. Currently this is not the case.
- That regulation are made to ensure the safe disposal of the batteries. Currently this is not the case resulting in fires in bin lorries and waste disposal sites.
- That charging kits and conversion kits used on the bikes are also safe. Currently regulations do not cover this.
- That online marketplaces through which many goods are sold nowadays are subject to the same safety regulations as high street shops. Currently this is not the case.

Braintree District Council Household Waste and Recycling Collection Service changes: Public Consultation runs from Monday 6th January 2025 and will close at midnight on Sunday 2nd March 2025. Go an on-line questionnaire which can be accessed at www.braintree.gov.uk/wasteconsultation. Anyone needing assistance is asked to make contact with the Customer Services Centre at csc@braintree.gov.uk or 01376 552525 who will help with alternative ways to provide feedback . We have also requested the BDC team visits the St Nicholas Church coffee morning on Monday February 17th.

Essex County Council: a public consultation for the new draft Essex Air Quality Strategy is running until Sunday 2 March 2025. The strategy sets out a shared vision, aims and a series of actions the consortium plans to take to improve air quality in Essex and help reduce the impact of air pollution on people’s health. See <https://www.essex.gov.uk/news/2025/have-your-say-improving-air-quality-essex>

14. AGENDA ITEMS FOR NEXT MEETING

15. NEXT MEETINGS

Monday 10th March 2025	TBC	Ordinary Parish Council	Castle Hedingham Club
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Councillors:	Cllr Julia Allen	Cllr Penny Doe	Cllr Will Dover
	Cllr Beverlee Foulkes	Cllr Stuart Mowle	Cllr Andy Smith
	Cllr Garry Southgate	CLLR VACANCY	CLLR VACANCY

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis Cllr W Taylor