



Castle Hedingham Parish Council

Claire Waters, Parish Clerk

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend the Ordinary Meeting of Castle Hedingham Parish Council on **Monday 8th September 2025 at 6.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 2nd September 2025

The public and the press are cordially invited to attend

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

2.1 To approve as a correct record the minutes of the ordinary Meeting on 11th August 2025

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

7. REPORTS

7.1 Police/Neighbourhood Watch. <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/>

Community Police: Drop in meeting dates for residents to meet with our PCSOs are confirmed, 2-3pm on Thursday 25th September, Thursday 23rd October and Thursday 27th November at Sible Parish Office

7.2 Essex CC report – Cllr Schwier's updates are at <https://castlehedingham-pc.gov.uk/category/news/>

7.3 Braintree DC reports – including any Wethersfield Airfield updates.

8. PLANNING

Applications received: to include any received after publication of the agenda

25/01927/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Weeping Birch (T1) fell the tree and grind the stump Birch (T2) Fell the tree and grind the stump
Kiln Lodge Pottery Lane CO9 3EU

Applications determined

25/01253/TPO Notice of intent to carry out works to tree protected by Tree Preservation Order 5/2013: T1 & T3 - to trim back two Yew trees to boundary line of adjacent property. To remove all lower branches to clean up the trunk of the tree of two Yew trees to a height of 15 to 18 feet. T4 - Removal of Cypress Tree. T2 - To reduce height of Yew tree to 15 to 18 feet and lift crown and trim back to boundary wall of adjacent property.
St Nicholas Church Falcon Square CO9 3ER

9. FINANCE

- 9.1** The monthly payments to be approved for authorisation and monthly bank reconciliations checked
- 9.2** To note progress against budget for the 2025-2026 financial year to the end of August.
- 9.3** To note Community Allotment Accounts and Petty Cash records to the end of August.

10. VILLAGE PARK & COMMUNITY ALLOTMENT

- 10.1** To review quotes for Talk Speakers to be funded by the remaining S106 balance of £2,623.21. To decide on detailed quote and specification if received from Playdale for supply and installation following meeting with Cllr Foulkes and clerk at the Village Park on 1st September.
- 10.2** To note Hedingham Castle access to the Willows for tree management, as agreed in the Village Park lease. To consider any actions to be taken for future years to manage risk assessment and communication.
- 10.3** To note completed purchase of Solar Panel kit to enable use at Community Allotment shed

11. PUMP HOUSE AND LAND, NEW PARK

To review any BDC update received on proposed Community Asset Transfer. To report on rewilding management and parking prevention measures.

12. CASTLE HEDINGHAM BUS SERVICES

To consider bus operator changes to Castle Hedingham bus services and any actions that could be taken by the Parish Council to support residents.

13. MEMORIAL HALL

- 13.1** To consider options for protection of the wall with Ruffles Yard from repeated vehicle damage
- 13.2** To note Village Hall accounts to August 2025, with thanks to Village Hall treasurer Trevor Hood

14. CORRESPONDENCE TO NOTE:

Local Plan Review: Email from developer's consultant regarding CASH2075, land west of Kirby Hall Road. An invitation has been offered for them to attend a public Parish Council meeting. Braintree Planning Development Manager has been consulted and public consultation will be notified in due course.

15. AGENDA ITEMS FOR NEXT MEETING

16. NEXT MEETINGS

Monday 13th October 2025	6.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 10th November 2025	6.30pm	Ordinary Parish Council	Castle Hedingham Club
NO MEETING IN DECEMBER			

Councillors:	Cllr Julia Allen	Cllr Penny Doe	Cllr Will Dover
	Cllr Beverlee Foulkes	Cllr Mike Hemes	Cllr Phil Jones
	Cllr Stuart Mowle	Cllr Andy Smith	Cllr Garry Southgate

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillors: Cllr J Beavis

Cllr W Taylor