



Castle Hedingham Parish Council

Claire Waters, Parish Clerk

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NOTICE OF MEETING

Dear Councillor: You are summoned to attend the Ordinary Meeting of Castle Hedingham Parish Council on **Monday 10th November 2025 at 6.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 3rd November 2025

The public and the press are cordially invited to attend

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the ordinary Meeting on 13th October 2025

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report

6.1 Nunnery Street bridge: To note this is being chased for a proper repair under Cllr Schwier's Member's Highways Initiative Scheme All Highways issues can be reported at <https://www.essexhighways.org/tell-us>

7. REPORTS

7.1 Police/Neighbourhood Watch. <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/>
Community Police: Drop in meetings for residents to meet with our PCSOs, 2-3pm at Sible Parish Office. The next date will be Thursday 27th November

7.2 Essex CC report – Cllr Schwier's updates are at <https://castlehedingham-pc.gov.uk/category/news/>

7.3 Braintree DC reports – including any Wethersfield Airfield updates and community engagement on Waste & Recycling changes.

8. PLANNING

BDC Local Plan Review: to note changes to the Local Plan timetable, which can be viewed on the BDC website here: <https://www.braintree.gov.uk/planning-building-control/local-plan-review-2/2>, with the next stage of consultation known as 'Preferred Options' expected to take place in February 2026.

Applications received: to include any received after publication of the agenda

25/02344/LBC Insertion of a removable timber-framed partition & screen enclosure to form a small second-floor bathroom. Works include provision of new services from adjacent supplies; extension of above-ground mains drainage and installation of a mechanical extraction system linking to the existing outlet arrangement.- Astles, 1 Pye Corner, CO9 3DD

Comment due by 18th November 2025

25/02120/LBC Internal refurbishment of the existing public house including the installation of a new internal support column; the like-for-like replacement of kitchen fittings; minor alterations to the existing bar layout; installation of new fixed seating and updated floor finishes; replacement of sanitaryware and redecoration of WCs, and like-for-like internal redecoration to walls, mouldings, ceilings, and panelling.

The Wheatsheaf 2 Queen Street CO9 3EX

Comment due by 18th November 2025

Applications determined

25/02065/VAR Variation of condition 2 (approved plans) of 25/00931/HH granted 17/06/2025 for: Proposed single-storey oak framed car port and store. Variation would allow: increase in height and an increase in access width.

3A Castle Close CO9 3DH

Application PERMITTED

25/02045/TPOCON Notice of intent to carry out works to trees in a Conservation Area: T1, T2: Silver birch. Reduce entire canopy by circa 1.2m to suitable growth points T3: Japanese Acer. Reduce entire canopy by circa 1m G1 mix of laurel and yew. Reduce over hand by circa 0.5m on lakeview property side

Lakeview Pottery Lane CO9 3EU

Deemed PERMITTED

25/01927/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Weeping Birch (T1) fell the tree and grind the stump Birch (T2) Fell the tree and grind the stump

Kiln Lodge Pottery Lane CO9 3EU

Deemed PERMITTED

9. FINANCE

9.1 The monthly payments to be approved for authorisation and monthly bank reconciliations checked

9.2 Budget 2026-2027: To review draft income and spending budget and propose any amendments, prior to budget and precept decisions to be confirmed at the January 2026 meeting.

10. POTENTIAL OPEN SPACES IMPROVEMENT(POSI) PLAN AND S106 FUNDING

To consider any amendments/additions to the POSI plan in advance of decision at January meeting. To consider compiling a list of desired developer contributions in the event of speculative planning applications.

11. PUMP HOUSE AND LAND, NEW PARK

To review any BDC update received on proposed Community Asset Transfer.

12. VILLAGE CHRISTMAS TREE THURSDAY 4TH DECEMBER

To confirm arrangements for the lighting of a Christmas tree in the village centre. With grateful thanks to Hulls Mill trees who are donating the tree and the Good Place who have agreed to host it at their St James Street outside seating area and supply the electricity for the lights. The Village Shop, the Good Place and Wonky Wheel are planning a late opening event which will coincide with the Christmas tree lighting.

13. CORRESPONDENCE TO NOTE:

- **EALC** - Launch of Essex County Council 2025/26 Community Initiative Fund and Microgrants. Funding of up to £10,000 and micro grants of up to £1,000 available to voluntary organisations, community groups, residents' associations and Town and Parish Councils. Closing date of Friday 28 November. Details are at <https://ealc.gov.uk/community-initiative-fund-cif/>

14. AGENDA ITEMS FOR NEXT MEETING

15. NEXT MEETINGS

NO MEETING IN DECEMBER			
Monday 12th January 2026	6.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors:	Cllr Julia Allen	Cllr Penny Doe	Cllr Will Dover
	Cllr Beverlee Foulkes	Cllr Mike Hemes	Cllr Phil Jones
	Cllr Stuart Mowle	Cllr Andy Smith	Cllr Garry Southgate

Copy to: **County Councillor:** Cllr Peter Schwier

District Councillors: Cllr J Beavis

Cllr W Taylor