



## Castle Hedingham Parish Council

Claire Waters, Parish Clerk

Tel: 07845 056597

email: [clerk@castlehedingham-pc.gov.uk](mailto:clerk@castlehedingham-pc.gov.uk)

### NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend an Ordinary Meeting of Castle Hedingham Parish Council on **Monday 13<sup>th</sup> July 2026 at 6.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 6<sup>th</sup> July 2026

*The public and the press are cordially invited to attend*

### AGENDA

#### 1. APOLOGIES FOR ABSENCE

#### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the Ordinary Meeting on 8th June 2026

#### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

#### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution

#### 5. PROGRESS CHECK

Village maintenance issues and update on actions from last meeting

**5.1 Storage Container break-in:** A theft from the Parish Council storage container behind the Memorial Hall occurred between Tuesday 23<sup>rd</sup> and Thursday 25<sup>th</sup> June. Stolen items include strimmers, hedgecutters, a leafblower, wheelbarrow and hand tools. It has been reported to Essex Police, crime number **42/99305/26**

#### 6. HIGHWAYS & PUBLIC RIGHTS OF WAY

All highways and public footpath problems can be reported at <https://www.essexhighways.org/tell-us>

**6.1 Sudbury Hill:** Drainage problems, report ref 4036202 is still not resolved and has been chased up.

**6.2 Bayley Street:** Pothole report ref 4007083 & 4044986 is classed as not urgent, no date given for repair

**6.3 Castle Lane:** To consider requests to report multiple potholes. The whole road needs resurfacing but some residents feel the poor surface helps to slow down speeding traffic.

#### 7. REPORTS

**7.1 Police/Neighbourhood Watch** Police updates and weekly Neighbourhood Watch newsletters are published at <https://castlehedingham-pc.gov.uk/neighbourhood-watch-police/> Village Maintenance equipment stolen from storage container behind Memorial Hall, Essex Police crime number **42/99305/26**

#### 7.2 Essex CC report

#### 7.3 Braintree DC reports.

- To note clerk's report from Home Office Teams meeting 2<sup>nd</sup> July on changes at Wethersfield Asylum Centre, attended by Cllr Southgate and the clerk.
- To note free online Code of Conduct training provided for Councillors by Braintree District Council Governance team, 7-9pm Thursday 16<sup>th</sup> July via Microsoft Teams

## 8. PLANNING

*Applications received: to include any received after publication of the agenda*

**26/01389/PLD** Application for Certificate of Lawfulness for a proposed development- erection of an indoor swimming pool building and tennis courts with 2m high enclosures incidental to the enjoyment of the dwellinghouse.

Rushley Green Farm Rushley Green CO9 3AH

*For information only*

*Applications determined*

**26/00476/HH & 26/00477/LBC** Proposed single storey rear extension and replacement of the front door  
3 Falcon Square CO9 3BT

*Application Permitted*

**26/00946/TPOCON** Works to trees in a Conservation Area: T1 - Leylandii - complete removal to ground T2 - Leylandii - complete removal to ground G1 - Leylandii - complete removal to ground

10 Church Lane CO9 3DA

*No objections raised*

## 9. FINANCE

- 9.1** The monthly payments to be approved for authorisation and monthly bank reconciliations checked
- 9.2** To note Income and Spending against budget for the first quarter of the 2026-27 financial year
- 9.3** To review levels of earmarked reserves and note the Public Toilets reserve is now all spent.

## 10. NEW PARK STREET LIGHTS

- 10.1** To consider the clerk's report on situation and options and decide on next actions to be taken

## 11. ST JAMES FAIR, SATURDAY 25<sup>th</sup> JULY 2pm - 5pm

- 11.1 2026 Raffle:** To select from a random draw the recipient of funds raised by this year's raffle.

## 12. VILLAGE PARK AND COMMUNITY ALLOTMENT

- 12.1 Village Park:** To note any updates.
- 12.2 Community Allotment:** To note any updates.

## 13. PUMP HOUSE AND NEW PARK LAND

- 13.1** To consider any correspondence from Braintree District Council on Community Asset Transfer
- 13.2** To review parking issues on pavement and grass area and possible further action to be taken

## 14. CASTLE HEDINGHAM CEMETERY

To consider the possibility of a permanent memorial at the old section of the Cemetery to commemorate infant burials from 1883 into the 1900s. A report has been sent to Councillors including a map of locations.

## 15. CORRESPONDENCE TO NOTE:

- **Braintree District Council:** Individuals or groups can be nominated the Braintree District Volunteer and Active Braintree Awards 2026. The nomination deadline is 5pm on Friday 4th September 2026
- **Age Well East:** New Digital Inclusion Service launched, supporting people aged 60 and over across Essex who would like help using everyday technology. Volunteers are also needed to act as Digital Friends.

## 16. AGENDA ITEMS FOR NEXT MEETING

## 17. NEXT MEETINGS

|                                              |               |                                |                              |
|----------------------------------------------|---------------|--------------------------------|------------------------------|
| <b>Monday 10<sup>th</sup> August 2026</b>    | <b>6.30pm</b> | <b>Ordinary Parish Council</b> | <b>Castle Hedingham Club</b> |
| <b>Monday 14<sup>th</sup> September 2026</b> | <b>6.30pm</b> | <b>Ordinary Parish Council</b> | <b>Castle Hedingham Club</b> |

|                     |                       |                 |                      |
|---------------------|-----------------------|-----------------|----------------------|
| <b>Councillors:</b> | Cllr Julia Allen      | Cllr Penny Doe  | Cllr Will Dover      |
|                     | Cllr Beverlee Foulkes | Cllr Mike Hemes | Cllr Phil Jones      |
|                     | Cllr Stuart Mowle     | Cllr Andy Smith | Cllr Garry Southgate |

Copy to: **County Councillor:** Cllr Nathan Robins

**District Councillors:** Cllr Jo Beavis Cllr Wendy Taylor

Subscribe to <https://castlehedingham-pc.gov.uk/> to receive news and agendas by email