



Castle Hedingham Parish Council

Grant Awarding Policy

Castle Hedingham Parish Council has statutory powers to make funds available to local organisations for the overall benefit of Castle Hedingham and its residents.

This document outlines Castle Hedingham Parish Council's guidelines for grant making. It also formalises the application process to ensure access, openness and fairness to the groups and organisations we aim to support. We will ensure that our grant making activity is fair and transparent, and supports strategic priorities identified in our plans, and issues facing Castle Hedingham.

General information for applicants

It is Castle Hedingham Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Castle Hedingham Parish Council.

Who is eligible to apply

The following organisations may apply to Castle Hedingham Parish Council:

- a. A Castle Hedingham based charity
- b. An organisation serving the needs of the residents of Castle Hedingham
- c. Resident(s) of Castle Hedingham requesting grant aid with a project/event, which will be for the benefit of the local community
- d. A Castle Hedingham based club/association/charity serving a specific section of the community or the community as a whole
- e. A local branch of a regional or national organisation/group which serves the needs of the residents of Castle Hedingham

Who and what is not eligible to apply

We will normally reject applications from:

- Projects which are the prime statutory responsibility of other government bodies or would normally be funded by a local or regional authority
- Projects which improve or benefit privately owned land or property
- Support for individuals or private business projects
- Applications by "for – profit" commercial organisations
- Projects which have already been completed or will have been by the time the grant is issued
- Applications for grants in respect of ongoing expenditure or revenue running cost
- From regional and national organisations unless it can be clearly demonstrated that the grant would be used specifically for the residents served by Castle Hedingham Parish Council
- From organisations with political affiliations or those established for the purpose of forwarding a party political agenda

What can be funded

The project should be something that makes the local community a better place to live, work and play. It should be something that will provide a long lasting and sustainable benefit to our local area. The project must be something that will improve the social, environmental and /or economic profile of Castle Hedingham. Priority will be given to those applications which add value over applications for running costs.

The following are unlikely to be considered a grant priority

- Projects where there is a large shortfall in the funding needed required to complete the project or
- projects where the amount of the grant would be a very small part of the overall cost of the project
- Projects that simply replace existing facilities with no significant improvement

Conditions of grant

Castle Hedingham Parish Council support must be acknowledged as appropriate on all publicity and promotional material including posters, advertisements, press releases and leaflets.

Financial support can be only be used for the purpose for which the grant is given.

Grants must not be distributed to any other organisation.

Applications should be submitted in writing to:

Claire Waters, Parish Clerk
Castle Hedingham Parish Council
clerk@castlehedingham-pc.gov.uk

Decisions will be based on the following criteria

- General eligibility
- Impact on key local need
- Community support
- Value for money
- Environmental impact
- Community involvement
- Feasibility
- Likely effectiveness